

INDIRA GANDHI COLLEGE OF ARTS & SCIENCE, NELLIKUZHI

MINUTES OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2022-23

MEETING – 1

OPENING COMMITTEE

Date: 06/06/2022

Venue: Principal's Room

Time: 09.20 AM

Agenda

Formation of Students Grievance Redressal Committee

To Address and resolve complaints and Grievances raised by students, the college has constituted a Grievance Redressal Committee for the Academic Year 2022-23

Members

1. Dr. C V Thomas - Principal (Chairperson)
2. Prof. Saumya T S - HOD, Computer Science (Member)
3. Mr. Shanavas P M - Assistant Professor, Commerce (Member)
4. College Union Chairperson
5. Arjun Manoj - Student Representative (Member)
6. Mubashira Banu - Student Representative (Member)
7. Shereena Shaji - PTA Representative (Member)
8. University Representative



A handwritten signature in green ink, appearing to read "V. S. Thomas".

PRINCIPAL
Indira Gandhi College of Arts & Science
Kothamangalam

INDIRA GANDHI COLLEGE OF ARTS & SCIENCE, NELLIKUZHI

MINUTES OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2022-23

MEETING – 2

Date: 26/09/2022







Venue: Principal's Room

Time: 09.20 AM

Agenda

1. New Grievances
2. Discussion about Grievance related Matters
3. Other Matters

Members Present

- | | | |
|---------------------|--|---|
| 1. Dr. C V Thomas | - Principal (Chairperson) |  |
| 2. Prof. Saumya T S | - HOD, Computer Science (Member) |  |
| 3. Mr. Shanavas P M | - Assistant Professor, Commerce (Member) |  |
| 4. Arjun Manoj | - Student Representative (Member) |  |
| 5. Mubashira Banu | - Student Representative (Member) |  |
| 6. Shereena Shaji | - PTA Representative (Member) |  |

The Meeting of the Grievance Redressal Committee was conducted on 26/09/2022 at 9.20 AM in the Principal Office. The Meeting started with a silent prayer. The following resolutions were taken in the meeting

1. Decided to resolve the grievances of student without delay
2. The Students were informed of the meeting in advance and those who had any grievances regarding academic or non academic matters were asked to approach the committee either in person or through letters dropped in the complaint box. There were no complaints received
3. No other matters were discussed in the meeting

The meeting adjourned at 10.00 AM



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MINUTES OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2022-23

MEETING – 3

CLOSING COMMITTEE

Date: 29/05/2023




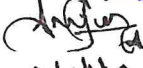
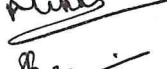


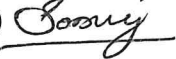
Venue: Principal's Room

Time: 11.30 AM

Agenda

1. Matters relating to any complaint
2. Other Matters

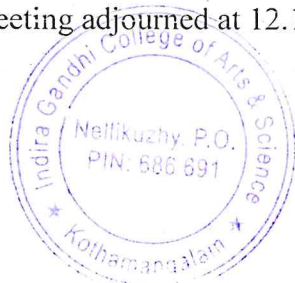
Members Present

- | | | |
|---------------------|--|---|
| 1. Dr. C V Thomas | - Principal (Chairperson) |  |
| 2. Prof. Saumya T S | - HOD, Computer Science (Member) |  |
| 3. Mr. Shanavas P M | - Assistant Professor, Commerce (Member) |  |
| 4. Arjun Manoj | - Student Representative (Member) |  |
| 5. Mubashira Banu | - Student Representative (Member) |  |
| 6. Shereena Shaji | - PTA Representative (Member) |  |
| 7. Badiya M Salim | - College Union Chairperson (Member) |  |
| 8. Sonuj Sumod | - UUC (Member) |  |

The Meeting of the Grievance Redressal Committee was conducted on 29/05/2023 at 11.30 AM in the Principal Office. The Meeting started with a silent prayer. The following resolutions were taken in the meeting

1. The Grievance Redressal Committee was actively functioning in our college to resolve the grievances of students. It was stated that there was not even a single case of grievance have been lodged by any student.
2. No other matters were discussed in the meeting

The Meeting adjourned at 12.15 PM



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