

# INDIRAGANDHI COLLEGE OF ARTS AND SCIENCE, NELLIKUZHI

## Minutes of the First Meeting of the SC-ST Cell in the Year 2023-24

**Date:** 19/06/2023

**Time:** 01.20 PM

**Venue:** Principal Office

### Agenda

1. Formal welcome and Discussion on the composition of the SC-ST Cell
2. Discussion on the strategy to address the complaints, if any, received by the Cell
3. Any other matters

The First Meeting of the Statutory SC-ST Cell in the Academic Year 2023-24 was held on 19/06/2023 at 09.15 AM with Dr. C V Thomas, the head of the Institution as the Chair, in the Principal's Chamber to discuss the following

1. Dr. C V Thomas formally welcomed the members the Statutory SC-ST Cell after which the Cell discussed the policy of the composition of the SC-ST Cell. The Cell arrived at a common consensus that the composition of the SC-ST Cell shall be as under;
  1. Dr. C V Thomas - Principal (Chairman)
  2. Prof. Shanavas P M - Asst. Professor, Commerce (Secretary)
  3. Mrs. Tintu V R - Clerk, (Member)
  4. Mr. P M Majeed - Member
  5. Mr. Badusha Basheer - Administrative Officer (Member)
2. During the discussion on the strategy to address the complaints, it was decided that the students belonging to the SC-ST communities shall be made aware of the functioning of the SC-ST Cell and that at least one meeting in each term shall have to be held. It was also resolved that in case of the complaints, if any, the Cell shall meet immediately. The Cell unanimously resolved to address them amicably by taking all parties involved into confidence and thus promote the social harmony and fraternity among the students.
3. No other matters were discussed in the meeting

The Meeting was adjourned at 01.50 PM



  
PRINCIPAL  
Indira Gandhi College of Arts & Science  
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# INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, NELLIKUZHI

## Minutes of the Second Meeting of the SC-ST Cell in the Year 2023-24

Date: 18/09/2023






Time: 09.15 AM

Venue: Principal Office

### Agenda

1. Collection of SC/ST Students List
2. Complaint Register
3. Scholarship
4. Any other matters

### Members Present

1. Dr. Viji K Ramakrishnan - Principal (Chairman) 
2. Prof. Shanavas P M - Asst. Professor, Commerce (Secretary) 
3. Mrs. Tintu V R - Clerk, (Member) 
4. Mr. P M Majeed - Member 
5. Mr. Badusha Basheer - Administrative Officer (Member) 

The Second Meeting of the Statutory SC-ST Cell in the Academic Year 2023-24 was held on 18/09/2023 at 09.15 AM with Dr. Viji K Ramakrishnan, the head of the Institution as the Chair, in the Principal's Chamber. The following resolutions were taken in the meeting

1. It was decided to collect the name of the SC/ST students of the Academic Year 2023-24 from the College office
2. It was decided to place a complaint register in the Principal office for lodging complaints of Caste discrimination
3. The cell discussed about the various scholarships available to the SC/ST Students
4. No other matters were discussed in the meeting

The Meeting was adjourned at 10.00 AM



  
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