

DISCIPLINE COMMITTEE

RESPONSIBILITIES OF THE COMMITTEE

- To maintain the discipline of the campus
- To monitor the students and thereby aid them

Committee Members

2025-2026		
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL, IQAC CO-ORDINATOR
3	SHAJAHAN P B	ADMINISTRATIVE OFFICER
4	SHANAVAS P M	HOD, COMMERCE DEPARTMENT
5	ELZA PAULOSE	HOD, BIO-SCIENCE DEPARTMENT
6	SAUMYA T S	HOD, COMPUTER SCIENCE DEPARTMENT
7	MEERA M NAIR	HOD, BUSINESS ADMINISTRATION DEPARTMENT
8	SHAMEENA K MUHAMMED	HOD, ECONOMICS DEPARTMENT
9	DR RAMDAS V H	HOD, ENGLISH DEPARTMENT
10	BRIDGET SCARIA	HOD, FOOD TECHNOLOGY DEPARTMENT
11	TIMIYA FRANCIS	HOD, CHEMISTRY DEPARTMENT
12	SHANAVAS P M	HOD, COMMERCE DEPARTMENT
13	ANEESA A RAHMAN	ASSISTANT PROFESSOR

ACADEMIC COUNCIL

The Role of Academic Council

- Monitoring the academic calendar, lesson plan and class tests
- Verification of all academic and non-academic files
- Addresses Student Grievances and Appeals
- Collaboration with External Entities
- Establishes and reviews the Academic Policies and Regulations

Committee Members

2025-2026		
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL, IQAC CO-ORDINATOR
3	SHAJAHAN P B	ADMINISTRATIVE OFFICER
4	SHAMEENA K MUHAMMED	COUNCIL SECRETARY & HOD, ECONOMICS DEPARTMENT
5	ELZA PAULOSE	HOD, BIO-SCIENCE DEPARTMENT
6	SAUMYA T S	HOD, COMPUTER SCIENCE DEPARTMENT
7	ADV.MEERA M NAIR	HOD, BUSINESS ADMINISTRATION DEPARTMENT
8	CHITRA V	HOD, PSYCHOLOGY DEPARTMENT
9	DR RAMDAS V H	HOD, ENGLISH DEPARTMENT
10	BRIDGET SCARIA	HOD, FOOD TECHNOLOGY DEPARTMENT
12	TIMIYA FRANCIS	HOD, CHEMISTRY DEPARTMENT
12	SHANAVAS PM	HOD, COMMERCE, NODAL OFFICER, MGU UGP (HONS)



ENTREPRENEUR DEVELOPMENT CELL

The Role of Entrepreneur Development Cell

- To enhance the skills and knowledge of entrepreneurs.
- To encourage the development skills in aspiring entrepreneurs.

Committee Members

2025-2026		
1	NODAL OFFICER	ANEESA A RAHMAN (ASSISTANT PROFESSOR)
2	ASSISTANT NODAL OFFICER	ABINLAL A K (ASSISTANT PROFESSOR)
3	ASSISTANT NODAL OFFICER	KRISHNAJA (ASSISTANT PROFESSOR)



INTERNAL EXAMINATION CELL

Objectives Of the Cell

- Monitors and conducts the exams.
- Notify the students regarding the university exam time table.

Committee Members

2025-2026		
1	DR. VIJI K RAMAKRISHNAN	CHIEF SUPT.
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL, IQAC CO-ORDINATOR
3	SAUMYA T S	SENIOR ASSISTANT SUPT.
4	SHANAVAS P M	NODAL OFFICER

SINo.	REPRESENTATIVES	DEPARTMENT
1	MEERA M NAIR	BUSINESS ADMINISTRATION
2	MINU ALEYS	COMPUTER SCIENCE
3	SHAMEENA K MUHAMMED	ECONOMICS
4	DR RAMDAS V H	ENGLISH
5	TIMIYA FRANCIS	CHEMISTRY
6	CHITRA V	PSYCHOLOGY
7	BRIDGET SCARIA (CO-ORDINATOR)	FOOD TECHNOLOGY
8	ELZA PAULOSE	BIO SCIENCE
9	RABIYA N M	ZOOLOGY

INTERNAL COMPLAINTS COMMITTEE

Responsibilities of the ICC

- To help the students in preventing harassment against the students from the public and institution.
- The cell conducts the preliminary actions taken for any complaints raised by the students.

Committee Members

2025-2026			
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL	MEMBER
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL	MEMBER
3	MEERA M NAIR	HOD BUSINESS ADMINISTRATION	CHAIRPERSON
4	MALIK DINAR	COMPUTER SCIENCE	MEMBER
5	MAHIN SALIM	POLICE OFFICER	EXTERNAL MEMBER
6	SHAHANA ANAS	WARD MEMBER	EXTERNAL MEMBER
7	SAUMYA T S	HOD	MEMBER
8	SUBI B S	ASSISTANT PROFESSOR	MEMBER
9	ASWATHY SATHEESH	ASSISTANT PROFESSOR	MEMBER
10	BRIDGET SCARIA	ASSISTANT PROFESSOR	MEMBER
11	SHANAVAS P M	ASSISTANT PROFESSOR	MEMBER
12	ALEENA REJI	UG STUDENT	STUDENT MEMBER
13	ATHULYA P B	UG STUDENT	STUDENT MEMBER

LIBRARY ADVISORY COMMITTEE

The Role of Library Advisory Committee

- The committee decides the rules and regulations to be followed in the library.
- The cell acts as a channel between the students and the resources.
- Decides the norms regarding the timely returning of books.

Committee Members

1	DR. VIJI K RAMAKRISHNAN (PRINCIPAL)	Chairman
2	DR. JAGDEESH G NAMBIAR (VICE PRINCIPAL, IQAC CO-ORDINATOR)	Member
3	JOSSEENA JOSE (LIBRARIAN)	Convenor
4	SHANAVAS P M (HoD COMMERCE)	Member
5	ELZA PAULOSE (HoD BIOSCIENCE)	Member
6	SAUMYA T S (HoD COMPUTER SCIENCE)	Member
7	ADV. MEERA M NAIR (HoD BUSINESS ADMINISTRATION)	Member
8	CHITRA V (HoD PSYCHOLOGY)	Member
9	SHAMEENA K MUHAMMED (HoD ECONOMICS)	Member
10	DR RAMDAS V H (HoD ENGLISH)	Member
11	BRIDGET SCARIA (HoD FOOD TECHNOLOGY)	Member
12	PROF. T V JACOB (HoD CHEMISTRY)	Member
13	ATHULYA P B	UG Student

NATIONAL SERVICES SCHEME (NSS)

Responsibilities Of the Committee

- Provides opportunities for the students to take part various government lead community service activities
- To create social awareness and compassion among the students

Committee Members

2025-2026		
1	ANIL MANI	PROGRAMME OFFICER
2	DEEPTHI SURENDRAN	ASSISTANT PROFESSOR
3	SOUMYA KRISHNAN	ASSISTANT PROFESSOR
4	SAVITHA PAUL	ASSISTANT PROFESSOR
5	DR. RAMDAS V H	HOD, ENGLISH



INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE

Affiliated to MG University,
Approved by Government of Kerala



NAAC Accredited (First Cycle)
with A Grade (3.05/4)



PLACEMENT CELL

Role of the cell

- Organizes the job fairs and placement training
- Organizes mock interviews and Group discussions

Committee Members

2025-2026		
1	PERSIS CHARLY	PLACEMENT OFFICER
2	VISHNU S (Co-ordinator)	DEPARTMENT OF FOOD TECHNOLOGY
3	FOUSIYA P	DEPARTMENT OF COMMERCE



WOMEN DEVELOPMENT CELL

Responsibilities of the Committee

- To develop the opportunities for women
- To empower the women into a world of competitions and gender dilemma

Committee Members

2025-2026		
1	ELSA PAULOSE	DEPARTMENT OF BIO-SCIENCE
2	MINU ALEYAS	DEPARTMENT OF COMPUTER SCIENCE
3	SAVITHA PAUL	DEPARTMENT OF HINDI
4	MEERA GEORGE	DEPARTMENT OF COMMERCE
5	BINCY T A	DEPARTMENT OF ENGLISH
6	BELLA SARA VARGHESE	DEPARTMENT OF BIOSCIENCE
7	ASHNAMOL VARGHESE	DEPARTMENT OF STATISTICS

SC/ST STUDENTS WELFARE COMMITTEE

The role of the committee

- To support students from the reserved category and provide special input in the areas of difficulties.
- Organize interactive sessions and informal meetings with students to attend to their personal social and academic problems.
- To facilitate financial support to students from Government agencies and other resources

Committee Members

2025-2026			
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL	CHAIRMAN
2	SHANAVAS P M	NODAL OFFICER	SECRETARY
3	ANEESA A RAHMAN	WOMEN FACULTY MEMBER	MEMBER
4	P M MAJEED	MEMBER	PRESIDENT, NELLIKUZHI PANCHAYATH
5	SHAJAHAN P B	MEMBER	ADMINISTRATIVE OFFICER

OBC CELL

The Role of the Committee

- To empower the students from the backward class
- To inform the OBC students regarding the various scholarships from the state and central government.
- To facilitate financial support from the Government agencies and other sources.

Committee Members

2025-2026			
1	DIVYA T C	STAFF REPRESENTATIVE	DEPARTMENT OF BUSINESS ADMINISTRATION
2	SUMI MOHAN	STAFF REPRESENTATIVE	DEPARTMENT OF ECONOMICS
3	BRIDGET SCARIA	STAFF REPRESENTATIVE	DEPARTMENT OF FOOD TECHNOLOGY
4	ADITHYAN S	STUDENT REPRESENTATIVE	BCA
5	SREEJITH O	STUDENT REPRESENTATIVE	FOOD TECHNOLOGY
6	RETHI SURESH	SCHOLARSHIP COORDINATOR	OFFICE SUPERINTENDENT
7	ANJALI SUNNY	OFFICE IN CHARGE	OFFICE ASSISTANT

SPORTS COMMITTEE

The Role of the Committee

- Organizes the annual sports events.
- Encourages the students' sports activities, arranges all platforms for the students to develop a sportsmanship in the life and academics.

Committee Members

2025-2026		
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL, IQAC CO-ORDINATOR
3	VISHNU K S	PHYSICAL EDUCATOR
4	MINU ALIAS	STAFF REPRESENTATIVE
5	JOHN JOSEPH	STAFF REPRESENTATIVE
6	FOUSIYA P	STAFF REPRESENTATIVE
7	BASIL ANIL	STAFF REPRESENTATIVE

ANTI-NARCOTIC CELL

The Role of the Committee

- Ensures a drug- free campus by imposing a total ban on the possession or use of drugs and alcohol by students at the college, within or outside the campus/hostel.
- The duties of the Anti-Narcotic cell include organizing awareness programs in the college and hostels with the help of government authorized agencies/ organizations.
- Educating the students about the ill-effects of drugs and alcohol, encouraging peer policing among students against the use of drugs and reporting any noticed use of drugs by the students to the students' affairs committee are also the duties of the anti-drugs cell.

Committee Members

2025-2026			
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL	
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL, IQAC-CO-ORDINATOR	
3	SHAJAHAN P B	ADMINISTRATIVE OFFICER	
4	MALIK DINAR	COORDINATOR	DEPARTMENT OF CS
5	SHAHANA ANAS	EXTERNAL MEMBER	WARD MEMBER
6	ADV. MEERA M NAIR	STAFF REPRESENTATIVE	DEPARTMENT OF BUSINESS ADMINISTRATION
7	SAUMYA T S	STAFF REPRESENTATIVE	DEPARTMENT OF COMPUTER SCIENCE
8	SHANAVAS P M	STAFF REPRESENTATIVE	DEPARTMENT OF COMMERCE
9	SHAMEENA K MUHAMMED	STAFF REPRESENTATIVE	DEPARTMENT OF ECONOMICS
10	JOHN JOSEPH	STAFF REPRESENTATIVE	DEPARTMENT OF BIOSCIENCE
11	ANIL MANI	STAFF REPRESENTATIVE	DEPARTMENT OF STATISTICS
12	DR RAMDAS V H	HOD	DEPARTMENT OF ENGLISH
13	SREELEKSHMI S	STUDENT REPRESENTATIVE	DEPARTMENT OF FOOD TECHNOLOGY

ANTI-RAGGING COMMITTEE

The role of the committee

- Creates awareness among students, faculty, and staff members about the negative effects of ragging.
- Maintains constant watch and vigilance over the campus to prevent the occurrence of raging incidents.
- To establish an effective mechanism for receiving and addressing complaints related to ragging, and to ensure that complaints are handled in a timely, confidential, and impartial manner.

Committee Members

2025-2026		
1	DR. SIYAD K P	CEO, IGMT
2	DR. VIJI K. RAMAKRISHNAN	CHAIRMAN (PRINCIPAL)
3	SUB INSPECTOR OF POLICE	KOTHAMNGALAM POLICE STATION
4	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL & IQAC CO-ORDINATOR
5	SHAJAHAN P B	ADMINISTRATIVE OFFICER
6	VISHNU R	MEMBER (FOOD TECHNOLOGY)
7	BINDU K	HOSTEL WARDEN
8	TIMIYA FRANCIS	MEMBER (HOD CHEMISTRY)
9	ADV MEERA M NAIR	MEMBER (HOD BUSINESS ADMINISTRATION)
10	FARIS M B	PRO
11	SAUMYA T S	MEMBER (HOD, COMPUTER SCIENCE)
12	SHANAVAS P M	MEMBER (HOD, COMMERCE)
13	ANIL MANI	MEMBER (HOD, STATISTICS)
14	SHAMEENA K MUHAMMED	MEMBER (HOD, ECONOMICS) CO-ORDINATOR
15	DR RAMDAS V H	MEMBER (HOD, ENGLISH)

CELEBRATION COMMITTEE

The role of the committee

- To plan and organize various events and celebrations throughout the academic year.
- Fostering a vibrant and inclusive campus culture by bringing students, faculty, and staff together to celebrate important occasions.

Committee Members

2025-2026		
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL
2	DR. JAGADEESH G NAMBIAR	VICE PRINCIPAL, IQAC CO-ORDINATOR
3	SHAJAHAN P B	ADMINISTRATIVE OFFICER
4	SHANAVAS P M	NODAL OFFICER
5	SAUMYA T S	HOD, DEPARTMENT OF COMPUTER SCIENCE
8	SHAMEENA K MOHAMMAD	UNION ADVISOR
7	ANEESA A RAHMAN	DEPARTMENT STUDENTS SERVICE COORDINATOR

INNOVATION CELL

The role of the committee

- Fosters a culture of innovation within the institution
- Facilitates the generation of innovative ideas and evaluates their feasibility and potential impact.

Committee Members

2025-2026		
1	DR. VIJI K RAMAKRISHNAN	PRINCIPAL
2	DR. JAGADEESH G NAMBIAR	PRESIDENT
3	SUBI B S	R & D CO-ORDINATOR
4	MUHSEENA JALEEL	CONVENOR
5	SHANAVAS P M	SOCIAL MEDIA
6	ANEESA A RAHMAN	STARTUP ACTIVITY COORDINATOR
7	BRIDGET SCARIA	IPR ACTIVITY COORDINATOR
8	JOSEENA JOSE	MEMBER
9	RAJEEV P R	MEMBER

GRIEVANCE REDRESSAL COMMITTEE RESPONSIBILITIES OF THE COMMITTEE

The role of the committee

- To provide remedial measures for the students' grievances.
- To look into the complaints lodged by any student and take necessary actions.

Committee Members

2025-2026		
1	Dr. VIJI K RAMAKRISHNAN	PRINCIPAL
2	SHANAVAS P M	MEMBER (HOD, COMMERCE)
3	SAUMYA T S	MEMBER (HOD, COMPUTER SCIENCE)
4	SUBI B S	MEMBER (BIOSCIENCE DEPARTMENT)
5	ALEX JOSEPH	STUDENT REPRESENTATIVE, 2 RD COMPUTER SCIENCE
6	NANDANA A	STUDENT REPRESENTATIVE, 3 RD BCOM TAX
7	MUNNAS	STUDENT REPRESENTATIVE, 2 ND BCOM TAX
8	MEGHA S	STUDENT REPRESENTATIVE, 3 RD BIOTECHNOLOGY
9	ALEENA ANIL	STUDENT REPRESENTATIVE, 2 ND BIOTECHNOLOGY
10	MINI JOY	PTA MEMBER

IQAC - INTERNAL QUALITY ASSURANCE CELL

The role of the committee

- Strives hard in monitoring the quality of education
- To encourage the departments to conduct several departmental programs

Committee Members

Chairperson	Dr. Viji K Ramakrishnan	Principal
Co-ordinator	Dr. Jagadeesh G Nambiar	Vice Principal & IQAC Co-ordinator
Management	Haji.K M Pareeth	Chairman, Indira Gandhi Memorial Trust
	Dr. Shiyas K P	General Secretary, Indira Gandhi Memorial Trust
Teachers	Mrs. Subi B S	Attributes, Criterion 1
	Shanavas P M	Attributes, Criteria 2
	Mrs. Bridget Scaria	Attributes, Criteria 3
	Mr. Malik Dinar	Attributes, Criteria 4
	Mrs. Meera M Nair	Attributes, Criteria 5
	Mrs. Aneesa A Rahman	Attributes, Criteria 6
	Mrs. Shameena K Muhammed	Attributes, Criteria 7
	Muhseena Jaleel	Attributes, Criteria 8
	Timiya Francis	Attributes, Criteria 9
	S. Sobiya	Attributes, Criteria 10
	Dr Ramdas V H	HOD of Chemistry
	Ms Chithra V	HOD of Psychology
	Mrs. Saumya T S	HOD of Computer Science
Administration	Mr Shajahan P B	Administrative Officer
Library Representative	Mrs Josseena Jose	Librarian
Alumni Representative	Dr. Arundev P R	Member Alumni
External Member	Mrs. Shahana Anas	Ward Member, Nellikuzhi Grama Panchayath
Parent Representative	Mr. P M Majeed	President, Nellikuzhi Grama Panchayath
Student Representative	(Not elected yet)	Chairperson, College Union

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