

INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, NELLIKUZH

Minutes of the First Meeting of the SC-ST Cell in the Year 2024-25

Date: 10/06/2024

Time: 01.20 PM

Venue: Principal Office

Agenda


1. Formal welcome and Discussion on the composition of the SC-ST Cell
2. Discussion on the strategy to address the complaints, if any, received by the Cell
3. Any other matters

The first meeting of the Statutory SC/ST Cell for the academic year 2023–24 was convened on 10/06/2024 at 1:20 PM in the Principal's Chamber. The meeting was chaired by Dr. Viji K. Ramakrishnan, Head of the Institution, and was held to deliberate on the following agenda items.

1. Dr. Viji K Ramakrishnan formally welcomed the members the Statutory SC-ST Cell after which the Cell discussed the policy of the composition of the SC-ST Cell. The Cell arrived at a common consensus that the composition of the SC-ST Cell shall be as under;
 1. Dr. Viji K Ramakrishnan - Principal (Chairman)
 2. Prof. Shanavas P M - HOD, Commerce (Secretary)
 3. Mrs. Tintu V R - Clerk, (Member)
 4. Mr. P M Majeed - Member
 5. Mr. Badusha Basheer - Administrative Officer (Member)
2. During the discussion on strategies for addressing complaints, it was decided that students belonging to the SC/ST communities would be made aware of the functions of the SC/ST Cell, and that at least one meeting would be conducted in each academic term. It was further resolved that, in the event of any complaint, the Cell would convene immediately. The Cell unanimously agreed to address such issues amicably by engaging all concerned parties, thereby fostering social harmony and fraternity among the students.
3. No other matters were discussed in the meeting

The Meeting was adjourned at 01.50 PM




PRINCIPAL
Indira Gandhi College of Arts and Science
Kothamangalam

INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, NELLIKUZH

Minutes of the Second Meeting of the SC-ST Cell in the Year 2024-25

Date: 21/10/2024

Time: 09.15 AM

Venue: Principal Office

Agenda

1. Collection of SC/ST Students List
2. Complaint Register
3. Scholarship
4. Any other matters

Members Present

1. Dr. Viji K Ramakrishnan - Principal (Chairman)
2. Prof. Shanavas P M - Asst. Professor, Commerce (Secretary)
3. Mrs. Tintu V R - Clerk, (Member)
4. Mr. P M Majeed - Member
5. Mr. Badusha Basheer - Administrative Officer (Member)

The Second Meeting of the Statutory SC-ST Cell in the Academic Year 2024-25 was held on 21/10/2024 at 09.15 AM with Dr. Viji K Ramakrishnan, the head of the Institution as the Chair, in the Principal's Chamber. The following resolution were taken in the meeting

1. It was decided to collect the name of the SC/ST students of the Academic Year 2024-25 from the College office
2. It was decided to place a complaint register in the Principal office for lodging complaints of Caste discrimination
3. The cell discussed about the various scholarships available to the SC/ST Students
4. No other matters were discussed in the meeting

The Meeting was adjourned at 10.00 AM




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