

## Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

Date: 10.06.2025

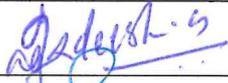
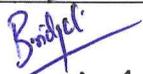
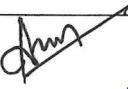
Time: 3:00 PM

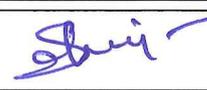
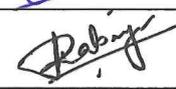
Venue: Board room

### Agenda: -

1. Appreciation of the Principal and Management for securing NAAC A Grade with a CGPA of 3.04 after filing the appeal.
2. Introduction of the new IQAC team.
3. Preparation and discussion of the annual plan for AQAR and the new NAAC level-based accreditation system

### Members Present: -

NAME	DESIGNATION	SIGNATURE
Dr. Viji K. Ramakrishnan	Chairperson	
Dr. Jagadeesh G Nambiar	Co-Ordinator	
Mr. Shajahan P B	Administrative Officer	
Mrs. Saumya T S	Attribute/ Criterion 1	
Mr. Shanavas P M	Attribute/Criteria 2	
Mrs. Bridget Scaria	Attribute/Criteria 3	
Mrs. Sharafina A M	Attribute/Criteria 4	
Adv. Meera M Nair	Attribute/Criteria 5	
Mrs. Aneesa A Rahman	Attribute/Criteria 6	
Mrs. Shameena K Muhammed	Attribute/Criteria 7	
Mrs. Muhseena Jaleel	Attribute/Criteria 8	
Dr. Ramdas V H	Attribute/Criteria 9	

Mrs. Sobiya S	Attributes/Criteria 10	
Dr. N V Eldho	HOD of Chemistry	
Mrs. Elza Paulose	HOD of Bioscience	
Mrs. Chithra V	HOD of Psychology	
Ms. Rabiya K A	HOD of Zoology	
Mrs. Josseena Jose	Librarian	

### Decision Taken

1. The principle and management appreciated all IQAC members for their sincere efforts in achieving the NAAC 'A' Grade with a CGPA of 3.05/4. It was emphasized that this team spirit should be sustained in order to achieve higher goals, including autonomous status and recognition as a Deemed - to - be university in the future.
2. It was resolved that the newly awarded NAAC 'A' Grade should be prominently updated on all official documents, including letterheads, posters and other Communications of the Institution.
3. Regarding the annual plan for AQAR preparation, it was decided that each department should take responsibility for organising activities aligned with NAAC parameters during the academic year 2025 - 2026. Department should prepare and maintain relevant data, upload them to the designated drive, and submit the same to the IQAC in a timely manner.
4. The committee recommended organising a training session for all faculty members on the upcoming NAAC Binary System, as soon as the new regulations are released.

  
10/06/25

**Dr. VIJI K. RAMAKRISHNAN**  
PRINCIPAL  
INDIRA GANDHI COLLEGE OF  
ARTS AND SCIENCE

  
10/06/25

DY- JAGADESH H. NAMBIAR  
IQAC Co-ordinator