



(Affiliated to Mahatma Gandhi University, Kottayam & Approved by Govt. of Kerala) Nellikuzhi P.O,
Kothamangalam, Ernakulam Dist., Kerala, Pincode - 686691

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (EXTERNAL)

Academic Year 2022-23

Name of the Auditee : Indira Gandhi College of Arts and Science,
Nellikuzhy

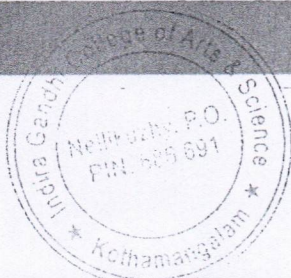
Year of Establishment : 2002

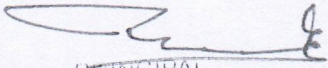
Dates on which Audit was conducted : 14-02-2023 and 15-02-2023

Audit committee Members:

Audit committee Members	Position/Department
External Members	
Mrs. RESHMI R	IQAC COORDINATOR,SSV COLLEGE AIRAPURAM
Mrs. BINDU S	IQAC COORDINATOR,ILAHIA COLLEGE OF ARTS AND SCIENCE,MUVATTUPUZHA
Internal Members	
Mr. SHANAVAS PM	HOD, DEPT.OF COMMERCE
Mrs. JYOTHI C NAIR	HOD, DEPT.OF BIOSCIENCE
Mrs. BRIDGET SCARIA	HOD, DEPT. OF FOOD TECHNOLOGY
Mr. SAUMYA T S	HOD. DEPT. OF COMPUTER SCIENCE
Mrs. MEERA M NAIR	HOD, DEPT. OF BUSINESS ADMINISTRATION
Mrs. ANEESA A RAHMAN	ASSISTANT PROFESSOR, DEPT. OF ELECTRONICS
Mrs. SHAMEENA K MUHAMMED	HOD, DEPT. OF ECONOMICS

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PRINCIPAL

Indira Gandhi College of Arts & Science
Kothamangalam



**INDIRA GANDHI
COLLEGE OF
ARTS AND SCIENCE**

Principal: 907 2212200
Administrative Officer: 907 2212 201
828 1791 384

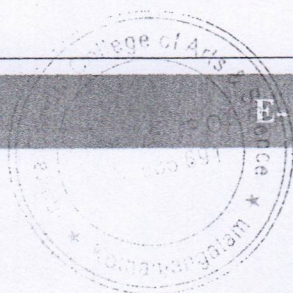
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Academic Year 2022-23

Dates of Audit 14-02-2023 and 15-2-2023

Sl.No	Parameter	Verification Yes/No	Observations/Suggestions
Curricular Aspects			
1	Curriculum with PO, PSO	Yes	Followed the instructions of the University of M.G, Kottayam
2	Whether the issues of Environment and Sustainability, Gender, Human values & Professional ethics addressed by courses	Yes	Offering courses on Universal human values, professional ethics.
3	Is Value added Course/field projects/ internships introduced and students enrolled	Yes	Need to identify organizations providing paid internships and students have to be trained for such selection process
Teaching, Learning and Evaluation			
4	Are measures taken for supporting advanced learners and slow learners	Yes	Verified the supporting methodologies
5	Student-Full time teacher ratio	Yes	<20:1
6	Is student centric method used for enhancing learning experiences?	Yes	Experimental & Participative learning methodologies are practiced. Efforts need to be taken for motivating all students to get involved in such practices like ICT-interaction

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7	Is ICT enabled teaching/examination/evaluation practiced	Yes	Efficient learning management system in place
8	Number of full-time teachers with Ph.D	Yes	10
9	Are grievances related to teaching-learning/examination/evaluation/facilities addressed?	Yes	Fully functional grievances redressal Cell
10	Availability/dissemination/attainment of PO's, PSO's, CO's	Yes	Verified Dissemination strategies & outcome attained
11	Average pass percentage	Yes	62.49%
Research and Development			
12	Is the institution promoted research and other activities of the teachers	Yes	Seminar, workshop /FDP related to research methodology , IPR conducted.
13	Is Workshop/Seminars conducted on Research Methodology, IPR, Entrepreneurship, Skill development	Yes	Workshops, Seminars and Skill Development Programmes organized
14	Extension activities in the neighborhood community/awards received/Programmes conducted/students participated	Yes	Outreach programmes organized Awards received-25
15	Collaborative activities/functional MoU's	Yes	Functional MoU's-27

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Infrastructure			
16	ICT enabled facilities	Yes	30 class rooms
17	Student-Computer Ratio/Available bandwidth of internet	Yes	4:1 Available bandwidth 200mbps Kerala vision & 500 mbps BSNL networks(wired and Wi-Fi)
Student Support and Progression			
18	Capacity development and skills enhancement initiatives	Yes	41 capacity development and skills enhancement initiatives.
19	Students qualifying in state/national /international level examinations	Yes	36
20	Placement of Outgoing students/progressed to higher education/Capability enhancement programs for placement	Yes	70% students
21	Sports and Cultural Events/competitions organized	Yes	30 events are organized per year
22	Registered and functional alumni association/Alumni contribution	Yes	Indira Gandhi college Alumni Association official Registration number EKM/TC/371/2022

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Governance, Leadership and Management

23	Is Statutory committee meetings held Periodically	Yes	Verified Minutes of Meeting
24	Is e-governance implemented	Yes	Admission, teaching, learning, evaluation, ERP, Learning Management System
25	Performance appraisal system, promotional avenues	Yes	Self-Appraisal forms filled and evaluated
26	Faculty and staff effective welfare measures.	Yes	Financial assistant during marriage, construction of household
27	Financial assistance to attend conferences/workshops/ and membership fee of professional bodies	Yes	Faculty members are provided with financial support to attend seminars/FDP/workshops
28	Internal and external financial audits	Yes	Verified audited statements
29	Hostel facility	Yes	Separate hostel for both boys and girls. Free accommodation for staffs
30	Is library automation using ILMS/has digitization facility/subscription for e-library/resources	Yes	Library is automated with Foresight software and N-List for e-library resources

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Institutional Values and Best Practices			
31	Promotion of Gender Equity	Yes	Gender equity programs organized. Female faculty is available in internal complaints committee for sexual harassment, women grievance cell, Anti-ragging committee
32	Facilities available for alternate sources of energy/energy and water conservation /management of degradable and non-degradable waste /e-waste management.	Yes	Solar energy, Biogas plant, Sensor based energy conservation, LED bulbs and power efficient equipment are used. Water conservation facility available. Waste management is carried out efficiently.
33	Efforts/initiatives in providing an inclusive environment	Yes	Different religious festivals are being celebrated.
34	Best Practices	Yes	Edu Fund Scholar Indira Care




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